

## **JOB VACANCY ANNOUNCEMENT**

Headquartered in Nairobi, Kenya, the African Seed Trade Association (AFSTA) is an International Organization whose objective is to promote sustainable agricultural development in Africa through the promotion of use of high quality seed by African farmers. With a view to strengthening its team, AFSTA is inviting applications for the recruitment of the following position:

**Title:** Technical Officer

**Duty station:** AFSTA Secretariat, Nairobi, Kenya

### **Duties and Responsibilities:**

Under the supervision of the Secretary General of the African Seed Trade Association, the Technical Officer would be in charge of the following:

- Prepare for any AFSTA technical documents (position papers, technical presentations, reports, etc.), which are necessary in the pursuance of the AFSTA objectives;
- Organize technical training and other meetings in accordance with the approved program of work;
- Keep updated documentation on the African seed sector to be available for further reference especially for the International seed bodies (ISTA, OECD, ISF, UPOV and FAO) for AFSTA members;
- Prepare proposals for joint action programs with other international and regional bodies;
- Follow up any AFSTA seed projects and update in timely manner the Secretary General on any possible actions that would be necessary for good performance of such projects;
- Work closely with Regional Economic Communities (RECs) in Africa to undertake any seed activities such as the implementation of the harmonized seed regulations and policies;
- Consult and sensitize seed stakeholders at national level with a view to creating a National Seed Trade Association in the countries where they do not exist;
- Monitor the implementation of the AFSTA strategic plan to make sure that it is on track and keep momentum;
- Undertake any reasonable request made by the Secretary General of AFSTA in the pursuance of the objectives of the Association.

## **Required qualifications**

- A least a Master Degree in Agricultural Science or Agronomist or any related discipline with strong knowledge of agricultural development in general and the seed sector in particular;
- Self-disciplined and conscientious to perform independently his/her duties without too much guidance;
- At least 5 years of successful experiences in agricultural sector development and preferably in the seed sector
- Ability to work in a multi-disciplinary team to achieve common goals in a challenging environment;
- Good interpersonal skills to communicate clearly and effectively at all levels;
- Excellent spoken and written English. Basic working knowledge in French is an added advantage;
- Strong computer skills – Microsoft Office and Internet.

## **Duration of the position**

One (1) year with possibility of renewal subject to good performance and availability of funds.

## **Application**

The application has to be sent by electronic mail to the Secretary General of the African Seed Trade Association (AFSTA) at [justin@afsta.org](mailto:justin@afsta.org) with copy to [rasaona@yahoo.com](mailto:rasaona@yahoo.com) **before 15<sup>th</sup> April 2021** and comprises of:

- An application letter addressed to the Secretary General of AFSTA;
- A detailed Curriculum Vitae (CV) with recent passport size photograph inserted in the CV;
- A motivation letter.